

SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**LOKNAYAK BAPUJI ANEY MAHILA
MAHAVIDYALAYA, YAVATMAL**

**AWDHOOTWADI, DATTA CHOWK
445001**

www.aneymahila.com

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Loknayak Bapuji Aney Mahila Mahavidyalaya is located in Yavatmal, falls in the Western Vidarbha region of the state of Maharashtra. It is very prosperous in forests. Yavatmal is 150 kms away from Nagpur.

In the era of pre-independence period in 1928, with inspiration of our Founder President, PadmaVibhushan Loknayak Bapuji Aney, Education Society trust came into existence. The trust started a towering yardstick educational institution under the name 'New English School' in 1928, which then flourished and then came to know as 'Loknayak Bapuji Aney Vidyalaya'.

After the demise of Loknayak Bapuji Aney in 1968, his successors donated his residential building to Education Society for running Women's Educational Institute. As a result, in 1971 our institute Loknayak Bapuji Aney Mahila Mahavidyalaya came into existence, which is the first women's college in the Yavatmal District. It opened the corridors of higher education for girl students from tribal, rural areas. Since its inception, the institute has attained a potential upliftment and growth in the academics and other fields. The institution has been approved with 2(f), 12B by UGC which provides financial assistance under various schemes. The institution at present runs 17 UG, 2 PG courses in Arts faculty and is affiliated to Sant Gadge Baba Amravati University.

In 2009, a new realm of learning in the form of Junior Science (Co-education) was introduced as attachment to school. In 2017, by starting Junior and senior college in Commerce Faculty, institution opened a new avenue for girl students.

Vision

By following the dictum "Vishwa Swadharm Surye Paho" our institution has decided to empower women through education. Women empowerment and upliftment is our motto. To achieve the vision of the institution, we cater value based education for all pervasive development of students through quality education to make them competent, self-reliant, responsible citizens and professionals.

Our institute is located in the heart of the city and accredited with B+ grade in 2004. The Education Society started this college with 17 girls at the very outset. Today, the number of students has increased up to 1600. Incessant efforts have been taken by the institute for women's education and empowerment. The institution inculcates promotion of knowledge and all round development of young girl students to face the challenges of the world. Its aim is to create a successful civilian endowed with awareness of human rights, value system, culture, scientific temper, competence and creativity among the students.

The hallmark of the institution is to educate not only a women folk but her entire family. Our noble institution remarkably improved in the academic and administrative activities. The IQAC of the institute effectively envisages the total quality management in order to build this institution as an ideal centre of higher learning. The quality assurance in every aspect is the paradigm of IQAC.

Mission

Mission: The institution was set up with a mission to impart education for all round development of youth, to make them capable for employment and job opportunities.

- To empower all the students to lead productive lives and become capable members of the community by applying their acquired knowledge and skills
- To be the centre of excellence for creating holistic citizens inculcated with ethical, moral and social values with diverse culture

Educational institution is a holy temple of continuous process of learning. It is with determination, dedication, and devotion that we pursue our mission. Basically the education in arts faculty revolves around the concept of what is called 'Essentials of Education.'

The institution focuses on imparting quality education and guide students to move towards the future with completely new approach. The teaching learning process in the institute is oriented towards achieving this mission.

The academic programs of the institution are carefully monitored continuously and necessary modifications are implemented taking into consideration the paramount interest of the students and teaching staff in particular and over all development of the institution in general.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Reputed and a model institution for promoting the education and empowerment for rural women students
- FDP encourages all staff for improving and enhancing skill and knowledge.
- Excellent student-teacher relationship
- Qualified, experienced, and dedicated faculty members
- Well-equipped laboratories
- Mentor-mentee system to take much care of students
- Extension activities to help rural village people by NSS
- Free access of internet lab with Wi-Fi connectivity
- Feedback mechanism benefits the institution for development
- RO installment for safe and purified water
- Participatory transparency in academic performance
- Discipline in the campus
- Minimum fee structure and concession for economically poor students
- Student-centric teaching
- Increase in student strength over the years
- More achievements in extracurricular activities, NSS, cultural events
- Remarkable sports achievements
- Regular morning assembly
- Ethically and morally enriched students

- Participatory and democratic system of functioning
- Publication of Annual Magazine carrying a social message for the students
- Gender sensitization and environment awareness activities undertaken on regular basis

Institutional Weakness

- Shortage of teaching and non-teaching staff
- Lack in consultancy service
- Students from rural area, so lack of communication skills
- Lack of Major and Minor projects
- Limited number of courses offered
- Non-availability of spacious sports ground

Institutional Opportunity

- Humanistic approach of dedicated staff
- Research funds and incentives for publication of articles
- Self-assistance employment through entrepreneurial cell and club activities
- Additional Department certificate courses
- To invite guest lecturers for seminars, workshops, etc.
- To enhance the academic performance through IQAC
- Academic flexibility in curriculum
- Add-on and value based courses

Institutional Challenge

- To improve language skills
- To motivate the students to improve technical exposure and communication skills
- To receive funds for Major and Minor projects from UGC and other funding agency
- Payment of tuition fee in time since the students are from under privileged sector/poor community
- To generate remunerative consultancy services
- Staff and students exchange program in other institutes and consequently face the competition
- Filling up of the vacant posts on priority basis
- Efforts to change the mindset of tribal, backward, and conservative parents
- Increasing financial resource base
- Improvement of ICT competencies among rural based students
- Automation of administrative work
- Organization of self-defense training programs for students
- To add significantly to infrastructure and to the basket of courses, the institute offers

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institute is affiliated to Sant Gadge Baba Amravati University and enlisted under 2(f) 12 B of the University Grants Commission. The institute provides instruction at undergraduate level in arts faculty and at post graduate level in two subjects with 15 faculty members and 10 non-teaching staff members. Majority of our students have shown good results and some of our students are ranked in the merit list. The teachers in order to update their knowledge go for orientation/refresher courses. Some teachers of our institution are the members of Board of Studies of the University and very often consulted on academic matters. A uniform academic calendar prescribed by Parent University is followed by our institution in letter and spirit. Annual Teaching Plans are maintained by the faculties which enable them to prepare themselves for the lectures, including revision of the course and internal class level examination. The departmental seminars, workshops, debates based on the curriculum are conducted regularly to prepare the students for the examination. The college facilitates study tour/excursion to upgrade the students' learning activities. Organization of educational, cultural, and social programs is approved in the staff council meeting. Along with the regular study course teachings, we skillfully tackle the topics as Gender, Environment and Sustainability, Human values and professional ethics to make the students aware of the social values.

Teaching-learning and Evaluation

The admissions are carried out according to the rules and regulations of the university and state government. The institute assesses the knowledge and skills of the students through unit tests, model examination. The academic program of the institute is vigilantly monitored on a regular basis and necessary modifications are affected accordingly in view of the paramount interest of the students and development of institution.

The college has adopted the following 7 Cs (Connectivity, Community, Capacity, Content, Creativity, Collaboration, and Cash) and the student-centric methods. Through this, a special emphasis is placed on student response, student reaction, and student modification. The teachers focus on syllabus, exams and evaluation, and revisions while preparing the Annual Teaching Plan. Various methods are adopted to help students to develop appropriate communication. We do use advance learner and slow learner division method for evaluation methodology to apply the written, practical, and internal valuation process set by the University. 80% teachers in the college are Ph.D. degree holders. IQAC is an important organ which functions and monitors the quality enhancement in teaching-learning process.

The program outcomes of the syllabus taught in our college is critical thinking, effective communication, social interaction, effective leadership, ethics, environment and sustainability, self-directed and long life earning processes. According to the academic calendar of the each academic session, the teaching periods and evaluation periods are divided and efforts are made to make the internal evaluation process more transparent. Teaching-Learning Evaluation Method is discussed in LMC, Staff Council, and accordingly improvements are done.

Research, Innovations and Extension

Our college encourages the research work of the faculty. The proposals of the minor research and major research project are presented constantly by the teachers. In order to facilitate the research work, study leaves concession is given under the head of Faculty Development Program. Teachers take participation in State, National and International level conferences and enhance the research work and educational quality. Various teachers have published books on a variety of subjects and have been included as successive books in the university curriculum. National Inland Peer reviewed journal "Loknaya" has been edited for three years.

Under Academic Innovative Practices, we have successfully organized five National seminars. Our institution has four supervisors for Ph. D. degree. A proposal by Home Economics and History Department to start Ph. D. Research Center for necessary course work has been submitted to University.

The institute is conscious about social obligations and cultivates moral, ethical and socio cultural values among the students. Cleanliness, Health and hygiene, legal literacy, women safety measures are the focused areas of extension work. They are involved in Literary Program, Environmental Safety, Healthy Diet Plan, anti-superstitions and cultural activities implemented under extensive education.

Efforts are made to mobilize social awareness through joint initiative of NSS, NGOs, City council, and Municipal council. Though there is no facility for professional courses, MOUs, there has been significant work in the Extension Activities in the rural and semi-urban areas. The post of regional Coordinator of NSS has been obtained by an experienced faculty of our college.

Infrastructure and Learning Resources

There are 12 classrooms, 1 seminar hall, 1 open hall, 5 practical rooms, library and girls common room other facilities in the 22000 square meter area. Reference books, course books, journals are available in Dr. Babasaheb Ambedkar Library. We have general library with a reading room facility. The total number of library books, at present is 26,464. The library automation work is underway and we shall complete it at the earliest. Our Institute is attempting to make available e-journals and e-books in the library. Network Resource Centre already exists and we are trying to increase the number of computers. Necessary arrangements have been made from the perspective of women's security. Classrooms are being constructed, considering the increasing number of students. Students are required to attend the morning assembly which is followed by daily prayer. Administrative block is semi-computerized and Wi-Fi facility (Password Protected) is available in the area. To ensure optimum use of the academic infrastructure, the institute functions in two shifts for Junior and Senior College. The college hall is made available for the purpose of organizing various government level examinations, various voluntary, social and educational programs. University's winter and summer examination, HSSC examination are conducted in the institute. The Maintenance of infrastructural and physical facilities is regularly done by the concern committee and governing body. The institutes whole campus under CCTV surveillance.

Student Support and Progression

To develop students by the concept of 'Student-centric Education', the institute has accepted career counseling, soft skills development, yoga and meditation, remedial coaching and personal counseling. Students are involved in decision making process through representation on various committees in institute. Students are actively involved in NSS Advisory Committee, Cultural Committee, Board of Studies, Annual Magazine Committee, and Grievance Redressal Committee. An Alumni committee has been formed in the college. It is active in the college development in non-financial role, though not registered formally. The institution networks and collaborates with former faculty and the alumni through the alumni association and meetings.

Students have a significant role in the planning of arts, sports, cultural festival, and Anand Mela. The students pass various examinations conducted by the state government and are working as government employee. Some students are making a successful way from self-employment to self-empowerment. Educational quality of students is encouraged by the Management, Principal, and Faculties through the excellent student award. The

institute provides different scholarships, free ships, merit awards and merit scholarships of central & state government on the basis of their performance in various fields. The activities such as book exhibition, subject oriented workshop, group discussion, project assignment are organized in the institution for the betterment of students. The institute involves and encourages the students to publish articles in annual college magazine. Canteen facility is also provided to avail snacks to students and staff. A water purifier with RO facility is also in the campus.

Governance, Leadership and Management

The management of the institute is centralized and the Principal plays a vital role in the governance and management of the institution. The institute has various committees for curricular, co-curricular and extracurricular activities. The Principal seeks the advice of the College Development Committee (formerly LMC) whenever needs. Different committees of the college coordinate the different developmental work abiding by the norms and conditions. The institute promotes a culture of participative management. Several committees are constituted by the institute for overall management of Admission, Examination, Developments and Infrastructural Facility, Time Table, Distribution of Syllabi, Extension Activities and Maintenance of Healthy Campus surroundings. The institute supports participation in FIP, Orientation Programs, Refresher Courses and Short Term Courses. The IQAC is in existence and it plays a vital role in developing and coordinating several quality assurance mechanisms within the existing academic and administrative system. The management, the Principal and the staff meet regularly to review and discuss future plans. The recruitment policies, procedures and protocols are followed through the appropriate mechanism. The permanent staff gets all the benefits as per government rules. The temporary staff is paid from the institutional funds. The institute adopts transparency in financial affairs and makes audit of the accounts regularly. Alumni are working in the institute as Head of the Departments and are contributing in academic development of the institute. Group Insurance Safety Scheme is implemented for the welfare of college stakeholder. Staff council plays a significant role in planning and improving the academic performance of the institution.

Institutional Values and Best Practices

Our institution has set certain values. Furthermore, the code of conduct is determined and every component is committed to abide by it. Knowledge is enhanced by education and social awareness is given to students by organizing community oriented programs. Environment safety, gender discrimination, women safety and empowerment, equal right to development, national integrity, and various human values are implemented through various initiatives. The institution adopts value education as best practice focusing on National Integration and Community Development. The institution provides autonomy to departments in organizing competitions, seminars, workshops, faculty development programs by inviting external experts and resource persons. The institute encourages students and faculty members to organize and participate in inter-collegiate competitions.

It has been observed and concluded from various studies by NGO and GO that mother and child from our district are living under the shadow of malnutrition and hence needs public awareness about women's health. In pursuance with the initiative, the Home Economics Department has preferred Zilla Parishad School, NSS's adopted village, backward class and students' group to work for women's malnutrition problems and future measures. Scientific information about diet and nutrition was provided through questionnaire, dietary essay writing and demonstration. The physical health test has suggested measures for the students' health related complaints. Definitely, our students are aware of the importance of nutritional values and spreading the

awareness in their family and surroundings. In the last five years, our institute has adopted best practices for connecting students and society; Women Empowerment, Social Responsibility Initiatives and value education.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	LOKNAYAK BAPUJI ANEY MAHILA MAHAVIDYALAYA, YAVATMAL
Address	AWDHOTWADI, DATTA CHOWK
City	YAVATMAL
State	Maharashtra
Pin	445001
Website	www.aneymahila.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Associate Professor	KAVITA RAJENDRA TATED	07232-248926	9422653390	-	drkavitatated@gmail.com
Principal	DURGESH BHASKAR KUNTE	07232-244788	9503295777	-	aneymmv.ytl@rediffmail.com

Status of the Institution	
Institution Status	Self Financing and Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	25-11-1971			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	Sant Gadge Baba Amravati University		View Document	
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	05-05-1987	View Document		
12B of UGC	12-09-2014	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AWDHOOHWADI, DATTA CHOWK	Urban	0.5	2732

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA, Humanities And Arts	36	HSSC	Marathi	1160	1127
UG	BCom, Commerce	36	HSSC	English	144	138
PG	MA, Music And Home Economics	24	GRADUATE	Marathi	120	29

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				4				19			
Recruited	1	0	0	1	1	3	0	4	4	6	0	10
Yet to Recruit	0				0				9			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	3	2	0	5
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	8	2	0	10
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	5	2	0	7
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	3	0	2	2	0	9
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	4	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	6	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	10	19	0	29

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		3	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1265	0	0	0	1265
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	29	0	0	0	29
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	162	146	138	138
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	146	137	144	140
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	294	270	263	270
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	502	409	384	328
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	190	217	220	204
	Others	0	0	0	0
Total		1294	1179	1149	1080

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 03	File Description	Document
	Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	02	02	02

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1294	1179	1149	1080	869
File Description		Document		
Institutional Data in Prescribed Format		View Document		

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
847	772	772	772	772
File Description		Document		
Institutional data in prescribed format		View Document		

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
263	225	298	203	171

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	15	17	18	19

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
23	21	21	21	22

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 19

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
53.789	41.880	32.072	33.567	31.483

Number of computers

Response: 14

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Our institute has the proud privilege of being first women's college in the district. The main mission of the institution is to impart higher education to all sections of the society of the surrounding area irrespective of caste, creed, religion. The institution provides ample opportunities particularly to the weaker and economical backward class. The institute is trying to develop skills and practical knowledge of the students through seventeen (17) subject at UG level and Two (2) subjects at PG level. To ensure effective curriculum delivery, institution takes following initiatives.

- The image of our institution is reflected through our prospectus which is made available to the student at the time of admission. Starting with statement of admission procedure, it covers each and every aspect of institution; viz courses offered, scholarship – free ship information, rules and regulations to be followed by students in the college, timing of courses, dress code and other related facilities.
- In the beginning of the academic session, The Principal conducts staff council meeting of all faculties. A teaching plan is unanimously approved and distributed in this meeting.
- The Principal constitutes various committees for the smooth administration of the academic activities of institution.
- The Principal frames the academic Time Table of the session with the help of Time Table committee and ensures that sufficient time for each subject is given and workload of each teaching staff member as per the guidelines of the parent University.
- The institution follows the academic calendar issued by the parent University. Accordingly, institution announces the tentative dates of teaching session, Games and Sports, cultural activities, co-curricular activities like study – tours, workshops, seminar, guest lectures and meetings.
- As institution's emphasis is on student – centric teaching methodology, institution provides teaching aids, laboratory material, user friendly library services to render effective and efficient education.
- The progress is regularly monitored by the HOD to facilitate effective curriculum delivery. If, for any reason a faculty fails to finish his/her syllabi within the stipulated time, he/she arranges special classes for his/her subject.
- The curriculums are framed by the Board of Studies (BOS) of different subject and approved by the Academic Council of University. The institution has to abide by and follow the curriculum , designed by the University.
- Some faculties of our institute are selected as the members of such university committees. They take active part in framing, modifying and the implementation of curriculum
- The University and other institution organizes workshops, seminars and conferences at state and National levels, thereby inculcating the ability of curriculum development and its effective implementation. The institution encourages its faculty to participate in such workshops, orientation/ refresher courses, examination reforms etc.

- To judge effectiveness of efficiently activated curriculum, a student feedback at the end of academic session is taken.
- The institution constantly endeavors to develop overall personalities of the students through various extracurricular activities such as sports, cultural events and health awareness programs.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 5

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	00	00	00

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 47.62

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	02	02

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 33.33

1.2.1.1 How many new courses are introduced within the last five years

Response: 01

File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 66.67

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 02

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 2.27

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
72	68	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college strictly adheres to the syllabus framed by the parent university. The cross cutting issues like gender environment and sustainability, human values and professional ethics etc, implied with ample scope in the curriculum of under graduate degree course and post graduate degree course of SGBAU.

Gender : Gender discrimination in society , tribal women's life, characteristics of male dominated society are the topics which are integrated in literature and language subjects. Women's grievance redressal cell, student council of the college takes initiative to play active role in campaigns against gender discrimination.

Women empowerment, the status of women in India, self identity of women, challenges and issues of women development are discussed in social science curriculum. Overall curriculum stresses on gender equality. As our institute's mission is women empowerment each and every issue related to gender is focused.

Environment and sustainability: A separate compulsory paper on environmental science is included in second year of degree course of all the faculties of SGBAU, in which theory and practical project work carrying 100 marks is compulsory for students. Soil conservation water management, air pollution , topics come under economics curriculum. A special unit of environment, ecology and pollution control is included in economics subject. Relation between environment and society, nature's beauty are the concepts which are included in literature , music, sociology and home economics.

Human values and professional ethics: All the curriculum of subjects covers basic human values and professional ethics. The institute organizes cultural gathering managed by the students which include one act plays and debate on social issue. NSS unit of college motivates students towards social service. NSS activities like national mission programs, concept of adopted village [Dattak gram yojana] are very useful to instill human values in the students. Personality development workshops are conducted to promote value based education and develop social etiquettes and moral values among students. Since last five years, organization of 'Moral Value Enrichment Training Programmme' is our regular practice. Institute also shows enthusiasm in actively participating in all drives for social cause organized by government, non-governmental agencies such as Voters awareness campaign, BETI BACHAO, BETI PADHAO etc. Lectures by eminent personalities are organized regularly to inspire the young mind. Through essay writing, debate and slogan competition students are informed about cross- cutting issues such as gender, environment , human values and professional ethics.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 4

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 04

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

Response: 00

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.03

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	00	00

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 73.54

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1294	1179	1149	1080	869

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1628	1484	1484	1484	1484

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 93

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
792	770	765	752	581

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

At the time of admission in institution, the students are assessed only on the basis of marks at entry level. After the completion of admission procedure of the student, there is a discussion on subject wise academic planning in the staff council meeting. Co-ordination is achieved in teaching- learning units in available span of time, number of students, curriculum coverage. The college life of the fresher's begins with an initiation by the Principal himself who introduces them to the history of institution, it's vision and mission and the opportunity that awaits them. Generally on the first day of the new session, all the subject departments organize orientation programs for overall understanding of the course and its application. A snap test for testing primary basic subject knowledge is organized for each subject by respective subject teacher. Result analysis of this snap test depicts the learning levels of the students. It also facilitates to identify slow learners and advanced learners. This list of advanced learners and slow learners at department level proves to be a major key to unlock blocked knowledge flow among students. Extra classes are organized by most departments for the benefit of the slow learners as per departmental requirement. Normally, these classes are held after the college hours or during off periods. Advanced learners in every subject are identified on the basis of their performance in the snap test and classroom interaction. The institution attempts to guide the learning needs of such advanced learners in various ways

- By providing special coaching facilities.
- By providing question bank in each subject.

–By rendering book-bank facility through library.

The teacher gives special attention and focus on advanced learner's activities. The teachers regularly encourage and guides student for preparation in various competitions like seminars, group discussions, quiz competitions. The college library in association with subject department organizes a special lecture to introduce reference books on that particular subject for advanced learners.

Slow learners are the students who need extra guidance. Re-testing, monitoring regularity, personal counseling are the measures by which slow learners progress is measured.

Key issues in teaching- learning areas are identified and guest lecturers or expert guidance sessions are organized for the students. E.g. in case of language deficiency or lack of communication skill, a soft skill development lecture to improve writing- reading skill was organized.

Teaching faculties have frequent interaction with the students even after direct contact class hours and further students are motivate by providing additional learning resources and question papers of previous examination of university.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 86.27

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

For an interaction in teaching learning process in the class room, annual teaching plans are prepared. Syllabus, exams, evaluation and feedback are thought of carefully for it. It is observed that while teaching subjects like languages, social science and humanities participative method is more effective. The teaching –learning process is followed by interactive session where the students are exposed to an open process of learning. Teachers use various student centric methods to enhance learning process such as –Group discussions and Seminar method as a tool of participative learning, PPT presentation, A/V aids are used as a tool for experiential learning and case –study as a tool for problem solving methodology. Besides these, surveys are conducted on current social issues or problems. Workshops and debate competitions are organized for students on syllabus oriented topics. In lectures, tutorials and in lab sessions, learning is made more students centric in the following manner.

In Lectures : Teachers by playing the role of facilitators start discussions among students. This results in originating of new ideas from student perspective. By adopting revision method, lecturers help slow learner.

In Tutorials : Tutors attempt to stimulate students' own ways of thinking by giving assignments on special topics related to the curriculum.

In Lab sessions : In lab sessions, students get hand – on experiences which help them to gain clarity of concepts and enhance their skill. In lab session, student works in collaboration.

-Student's seminars provide opportunity for self learning and improve presentation skill Homework, self –study assignments encourage student to explore their own abilities and in the process inculcate the habit of lifelong learning.

Study tours, industrial visit (Home Economics dept) are helpful to know practical aspects of subject. Sometime blending of two or more methods is used for teaching and efforts are made to increase students' participation.

Although humanities and social science courses predominantly follow the lecture method, other student-centric methods for enhancing learning experience like quiz time, learn with fun exhibition, short answers, diagrams, question-answer, audio visual session methods are also used. These methods make traditional method of teaching –learning, more easy to grasp, student – friendly as well as interesting too.

The institution concentrates much on introducing various modern technique to make learning more effective for the benefit of students. The learning process is enriched and empowered by the practices which develop communication skill, listening skills, solving problems, improving knowledge and participation in various academic programs which enable the students lifelong learning.

File Description	Document
Any additional information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 40

2.3.2.1 Number of teachers using ICT

Response: 06

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 92.43

2.3.3.1 Number of mentors

Response: 14

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Teachers are encouraged to adopt innovative and creative teaching practices to make the teaching - learning process more interesting and enjoyable.

- The teachers as and when the need arises, take the help of computers, OHP, internet, A/V aids, charts, models as innovative tools to teach the students.
- Various events like debate, oration (both extempore and prepared), one act play/skit, quiz competition, essay, cutting across all subject exhibition among student are organized to instill the creative thinking in them and give ample scope to apply their creative skills.
- The students are also given the opportunity to express and display their creative and innovative skills through college magazine.
- Some departments organize study-tours and on-site visit as a part of their teaching program.
- The concept E-module is implemented as and when needed prepared and communicated through messaging on Whatsapp and Facebook during the academic session 2017-18.

- Curriculum related films, dramas, are screened by departments of English and Sociology.
- Faculties prepare power point presentations and use educational CD's downloaded and you tube resources to create a rich learning environment in classrooms and laboratories.
- The department with practical based subject has been provided well equipped laboratories.
- The various departments of the college organize Seminars and expert/extra mural lecture programs where resource person with expertise in the relevant field of study are invited to give adequate exposure to the students to advance and refine their knowledge.
- In house-seminars and group discussions are also held to refresh and update knowledge.
- Faculties are encouraged to utilize on-line course material. And they encourage students to use it.
- Alumni (maintaining educational standard) are invited to guide and discuss about the difficulties, they face in study and suggest remedies thereof.

Some departments organize project complementary to the syllabus. Other fruitful initiatives apart from regular class room teaching include advising and guiding students.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 77.94

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 50.34

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	7	9	9	8

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 25.19

2.4.3.1 Total experience of full-time teachers

Response: 377.84

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The institution follows the modern evaluation reforms introduced by the parent university. The major evaluation reforms initiated by the parent university are

- The university has introduced semester pattern for 3 year degree course in arts, commerce from the academic session 2017-18.
- Online question paper delivery system.
- Central valuation is conducted by the university for all affiliated colleges.
- Internal assessment of the students is based on the performance of the students , in their test examination (at institute level), home assignment , project and seminar etc.
- Sessional Grade Point Average and Cumulative Grade Point Average is introduced for UG in current academic session. (2017-18)

Major evaluation reforms initiated by the institute

The institution follows major evaluation reforms of the parent university. The Institution adheres strictly the norms for conducting internal and external exams.

- Establishment of the examination committee which plans and implements overall exam schedule (for unit test, prelims, oral test, practical etc) in the beginning of the session. The detail information about exam, division of mark, pattern of question paper is given to the students.
- Exam committee often takes all the updates published by the parent university in the form of circular, notice, memorandums etc. .
- As an exception some time institute conducts Re-exam for the absentees in case, if one is a meritorious student or participating in national and state level sport or if someone is sick.
- Institute gives incentive marks for NSS, cultural activities and sport.
- Individual faculty has the freedom to devise assignments such as class presentation, open book test, case studies etc for internal evaluation.
- Library provides previous year's (2-3 year) question paper sets , departments also prepare question banks containing the university model question for the student to practice and prepare themselves thoroughly for the exam.
- Our parent university has introduced communication skills for the languages. The concerning department (Marathi, English, Hindi, Urdu, Sanskrit) takes effort by practicing various skills like personal interview, group discussion, listening and reading skill in the tutorial classes.
- For the internal examinations of objective and descriptive type, the model answer sheets are displayed on the notice board after the examination. So that students can verify their answers with model answers.

- The Institute provide a provision for the students to apply for the revaluation and getting photocopies of their answer sheet of the examination.

University examination result analysis report is prepared after the declaration of result. This report is compared with the report of previous year and thus the progress of department is monitored and corrective measure is taken whenever necessary.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment in institution is so transparent that every student is in the know of the evaluation process of the theory and practical subject. The evaluation process and methods are communicated to all students by the department staff for their clear understanding in the beginning of the academic year. The institute follows the regulation of parent university. By conducting unit tests, oral tests, projects and home assignment, the progress of the student is monitored and communicated to students. The evaluation process and methods are done in all fields of academic performance of each department. Teaching strategies of faculties are assessed and evaluated through feedback, obtained from students. The analysis of students' feedback results into suggestions. The IQAC reports these suggestions to the Principal and to all faculty members for rectification and correction.

The record of the internal assessment is maintained by the respective departments. The performance of the student in unit test is communicated to the students. The valued answer books of unit test and model test are given to the students maintaining transparency. Special examination committee is constituted in the institution to look after internal assessment. The institution runs mentor – mentee scheme which monitors the performance of the student. Practical and oral examinations are conducted as per university guidelines and directions.

The institute believes and trusts transparency in assessment of students' performance. In order to keep transparency in the internal assessment, following steps are taken by institute

- The attendance record of each student in theory and practical is maintained and shown to student by the respective departments.
- The examination committee along with the HOD's and other teachers of the institution arrange meetings for the betterment of the internal assessment.
- Timely submission of assignments and performance in test is observed.
- The assessed answer sheet of the unit test and class test are given to the students, thus maintaining transparency.
- The doubts regarding test is attended and eliminated by the concerned faculty.
- Weightage is allotted to participation of the students in organizing various events like seminars, conferences, cultural programs. Active participation in various inter-college events and national level contests is also noticed.

- The mentor keeps close watch on the progress of a student and track her performance. In case of any problem parents are called to meet the authorities in person.
- Parent/Guardian can meet in person, the mentor/ lecturer in-charge and the HOD to discuss ways and means of improving the performance of the student.

The institute prepares an academic calendar in coordination with university calendar prior to the commencement of the academic session.

File Description	Document
Any additional information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The institute has well established and set mechanisms pertaining to redressal of examination related grievances. The Institute has a student grievance redressal cell to address and resolve examination grievances. The mechanism based on the type of grievance are the complaints of such examinations; Class test, retest and prelim examination.(syllabus, timing of exam evaluation etc.) are resolved by respective subject teacher and HOD.

* Term exam : Term exam grievances are referred to the Principal by committee concerned subject teaching faculty and mentor resolves the grievance, based on documentation. The committee tries to solve the problem and takes care that it should not be repeated in future.

* The committee takes quick action as and when the complaint is reported.

* University also has set process of grievances redressal. It is adopted and executed at institute level too. This includes

Theory examinations – queries and complaints about this evaluation are recorded by examination section of the college and submitted to university for further effective action. These corrective actions are normally re-valuation, re-checking, providing photocopy of answer sheet to the student etc.

*Students can apply for verification, revaluation and for photocopy of answer book to university exam section. The students are encourage to consult respective subject teacher for their various queries in the photocopy of the answer sheet. The university examiners re-verify, re-assess the answer book and the revised marks if any are sent to the institute which are communicated to the students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The committee consisting of Principal and HOD's prepare the academic schedule well in advance before the commencement of session (semester) The academic year usually commences in the month of July. The schedule outlines the internal examination schedule and external (university) examination schedule. The faculty member prepares the annual teaching plan before the commencement of academic session, indicating the topic to be covered lecture wise including the evaluation process for each subject. It is duly reviewed and approved by HOD. Timetable committee prepares the timetable as per the guidelines of respective statutory bodies. Time table is displayed on notice board.

The performance of the student is assessed on a continuous basis by conducting tests, term exam, and prelims. Assignment, Seminars, paper presentation and quiz are also the part of continuous internal evaluation. The evaluated answer books are returned to the students. if any grievance is reported by student, the teacher rectifies that error on the spot. The institute has an exemplary work-culture in completing the curriculum in the planned timeframe and adhering to the academic calendar.

Academic Calendar of the institute covers all academic co-curricular and extra – curricular events of session. CIE of the students is prime most important issue of academic activity. Various measures are adopted to assess the achievements of the students. The examination pattern and the participation of the students in academic performance and test evaluation are also assessed. The allocation of marks according to the university norms is 20 marks for internal evaluation and 80 marks for external evaluation for theory examination. The internal evaluation method is assessed by the member by motivating the students to attend regular classes, active participation and better interaction with teachers during the subject hours.

The CIE of students is analyzed through assignments, tests, seminars, debates and discussions. Students are encouraged to participate in curricular and extra-curricular competitions such as interdepartmental oratorical competition, literary competition, cultural events and annual sports meeting. The winners are awarded with prizes and certificates. This kind of encouragement motivates and creates confidence among students to participate in various competitions. Projects are done as per the work plan. A minimum of 8 marks for internal evaluation and 32 marks for external evaluation in the summative assessment.

The institution follows evaluation reforms of Sant Gadgebaba Amravati University. Central valuation is conducted by the University for all affiliating colleges. The university provides a provision for the students to apply for revaluation, getting photo copy of answer sheet of the university examination.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

B. A. Course modules and course Outcomes

Course Modules:

- First basic compulsory language :- English
- Second basic compulsory (Any of the following languages) – Marathi, Sanskrit, Hindi, Urdu

Compulsory Paper:

- Environmental Science (IInd year / IVth sem)

Optional subjects:

- The students has to offer any one of the following subject combinations consisting of three optional subjects of equal importance
- Home Economics/Political Science (opt one)
- History/Economics/Music (opt one)
- Marathi Literature / Hindi Literature / Sanskrit Literature / Urdu Literature / Psychology / English Literature / Psychology / Sociology(opt one)

Programme – B. A.

Course Outcome

1)English (Comp. Lang.)	Reading, writing, speaking ability in English
2)Marathi/Hindi/Sanskrit/ Urdu	Reading, writing, speaking ability in particular language

3)Gr. I	Understanding basic principles and knowledge History/Economics/Music
4)Gr. II MLT/HLT/SLT/ULT/ELT/SOC.	Literature – developing a passion for literature and gaining knowledge of the major traditions of literatures
5)Gr. III	Understanding basic concepts of all subjects Home Economics/ Political Science/ Psychology

Programme Outcomes :

The B. A. Graduate and post graduate will be able to

- Pursue post graduate studies in their respective subject studied in “Undergraduate Level”
- Speak, Read and Write, Listen clearly in person and through electronic media in English and in one Indian language (Marathi Hindi Sanskrit Urdu)
- Acquire critical thinking
- Develop social interactive personality
- Recognize ethical responsibilities
- Understand the issues of environmental context and sustainable development.
- Acquire the ability to engage in independent and life-long learning in the broadest context of socio-technological changes.

Mechanism of communication of COs-

- Our institution has stated the learning outcomes in vision, mission and objectives. These visions and objectives are reflected in our prospectus and website. Through the regular staff meetings, LMC meetings, CDC meetings, the staff is made aware of outcomes of courses and programs. The institute concentrates on the assessment and documentation with respect to teaching-learning process, reflecting students’ performance. Students learning outcomes can also be obtained by the marks secured in the university exam. The Slow learner students are given counseling to improve their learning and academic performance by staff members. The institution concentrates on the assessment and documentation with respect to teaching – learning process, reflecting students’ performance.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The syllabi of the university is quite clear about what a student is expected to learn and objectives entailed therein. As well as suggestion of text books and books for further reading are given. The details of syllabus and module of study are communicated to the students in the introductory classes at the beginning of the academic session. All the departments of the institute have well defined PO's and PSO's.

To ensure attainment of PO's, PSOs and Cos each department took following measures.

- Display of academic calendar at the beginning of session. Monitors theory, Practical classes.
- Displays attendance at the end of every month.
- Organizes extra class for slow learners.
- Ensures assessment in internal test.
- Discussions on model answers and to develop communication skill among students.
- Ensure 100 % syllabus completion by the end of session (Semester)
- Faculty records the performance of each student.

The institution and the individual faculties use outcome of evaluation processes as indicators for measuring attainment of Pos, PSOs and COs. To measure attainment of Pos, PSO and Cos following methods are used :

- University Exam – At the end of each academic session/semester, university conducts examination. Based on the results, published by the university, the course outcomes are measured.
- Assignment – Assignments are given at the end of each unit and are mostly aligned with course outcome of the respective subject. According to the performance of the student in answering assignments teacher assess the attainment level.
- Unit test, Term Exam, Prelims – Two unit tests per semester and four unit tests per academic year are conducted to ensure that students have achieved desired level of competencies at unit level. Performance in these exams is useful for assessing specific CO of the subject.
- Student Survey – Student Survey is an important assessment tool to find out the level of attainment of goal for the specified program. The institute collects the feedback through survey of students pertaining to teaching learning performance of faculties. This feedback is analyzed quantitatively as well as qualitatively to know the level of attainment.

File Description	Document
Any additional information	View Document

2.6.3 Average pass percentage of Students

Response: 58.56

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 154

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 263

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 26.67

3.1.2.1 Number of teachers recognised as research guides

Response: 04

File Description

Document

Any additional information

[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 00

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 00

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution has created an ecosystem for innovation including incubating initiative for creation and transfer of knowledge. The faculty members are empowered to take up research activities utilizing the existing facilities. The college has a research cell under IQAC to monitor and address the issue of research.

Functions of the research cell under IQAC

- Creating research culture among faculty members
- Motivating to undertake minor and major research projects
- Encouraging to organize conferences and seminars for faculties
- Motivating students to participate in educational innovative workshop organized by institute
- Guidance for publication of papers / articles in reputed journals to faculty
- Institution published interdisciplinary research journal entitled as “LoknayaK” with ISSN No. 2278-4248. Edited by Principal and senior staff members of institution

Evidence of success

As a result, there is increase in the publication rate by the faculty members. Faculty members and students took initiative to enroll themselves in more number of professional societies.

For students, institution publishes annual magazine ‘BHARARI’ (previously ‘Swayamsiddha’) which is by the student, for the students and of the students. Students reveals their literal creativity, social connectivity and moral ethical responsibility through various articles in this. As a result of these thought provoking activities, many student of our institution have won national, regional and district level debate, essay, eloquence competitions. Number of skill development workshops are organized for students.

The institution has been conducting various career-oriented programmes for the betterment of the Students personality development, Handicraft, Jewelry Training, Cookery, Beautification etc. are incorporated into their curriculum for development of soft skill

To create environmental awareness among students, institution plans special drive under which environmental tours are arranged for students and various projects on environmental current issues are carried out.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 00

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 04

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 2.5

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	13	05	04	00

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 6.85

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	10	24	46	33

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

We have organized various activities related to social issues and holistic development in rural areas such as water conservation project, cleanliness drive, save girl child project, literacy program and health and hygiene program. All these activities are helpful in creating awareness about social responsibility in students. The institution plans and organizes its extension activities in the neighborhood community through the NSS unit, Women's grievance redressal cell, Students Council and cultural committee

The Following activities are generally undertaken :

- **Health and Hygiene :** Home economics department have conducted health and hygiene awareness programs. Lectures on low cost healthy diet for pregnant, lactating mothers; bad effect of junk food, diet and health. Healthy pyramid are organized. The "Nutrition Week" the project "Food Security for healthy life" is implemented under this practical presentation of nutritious food items was conducted for 100 Kinder- garden lady activists. Sickle cell camp was organized. It was a joint venture of Home Economics department and NSS in collaboration with Ayurvedic Hospital Yavatmal. In special camp of NSS guidance on Nutritious diet and distribution of nutritive food items to needy villagers of adopted village has been a regular practice. Health camp, blood donation camp. Pulse-Polio drive, Blood Grouping test camp, AIDS awareness camp are the avenues, organized by institute in collaboration with NGO's to create health awareness. Yoga meditation is practiced in the campus to create a calm mind, good concentration, improved communication, relaxation and rejuvenation of the mind and body.
- **Social work for community development :** The pillar of SGBAU, Sant Gadgebaba's 10 way formula is the base of social service of our institute. Active participation in campaigns like clean India, save the girl child, anti-dowry, Baliraja Chetan Abhiyan ,an election voter awareness campaigns, organ donation, Adult literacy mission, economical literacy mission, Gender equality, social integrity road safety week is regular practice of our NSS volunteers and other socially active students. The occasion of birth anniversary of founder of our institute, is celebrated with noble cause viz. Donation of water tank to Divyangjan's College, Fund donation to orphanage, arranging lectures on social current issues are the means by which we pay tribute to Founder.

As our district has been declared as Farmer Suicide affected, our institute always takes active part in farmers' relief plan. Students also regulate crowd and vehicular traffic and render assistance on specific festive occasions where rallies are organized like Ganeshotsav, Durgostav, Shiv jayanti etc. Workshop on women's safety & security is our regular practice.

Environment awareness : "Plastic-Free India", "Save Tree-Plant Tree" Tree conservation, Waste management are the thrust areas of our institute, where we concentrate a lot. NSS unit prepare and sell paper/clothes bags to minimize the use of plastic bags.

Self Entrepreneurship : District Level handicraft training workshop was organized by the department of Home Economics. Dry Flower Arrangement and "Quelling Craft Greetings" Practical training of preparing them was rendered. Canteen Project and fun-fair project provides and opens the avenue to students to "Earn while Learn".

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 6

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	02	01	01

File Description	Document
Number of awards for extension activities in last 5 years	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 41

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	10	10	08	07

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0.83

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	08	09	07	07

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 7

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	01	01	01	00

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 2

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	00	00	00

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution always decides to provide and enhanced the infrastructure facilities for effective teaching and learning. The management of the college keeping in mind the infrastructure and development policies, plan to create the required adequate infrastructural facilities when there is a need and demand. The institution maintains harmony in academic ambience and co-curricular activities. The institution is provided with various learning resources including textbooks, reference books, magazines, journals, charts, models and class work practical materials. The academic calendar and time table of the lectures ensure optimal utilization of infrastructure for academic work. The institution has

- Spacious and well-furnished class rooms.
- Well- furnished staff room.
- Pure drinking water facilities.
- Network connectivity and internet lab.
- Spacious and well furnished administrative block.
- Library as resource center.
- Well equipped and spacious laboratories.
- NSS office
- Students grievance redressel cell.
- Cultural program hall.
- ICT enabled seminar hall.
- Girls' common room
- Exam - section

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The Institution provides all necessary facilities for sports, games and cultural activities.

- A well equipped Gymnasium established with the aid of UGC grants is operational for our students and for others with some nominal subscription. The gymnasium has all required instrument and situated within a campus with the built up area of 658.525 sqft.
- Institute established Cultural Committee comprising of four members. These members conduct

cultural activities throughout the year. Our students very actively took part in all cultural competitions. Music Orchestra is the most entertaining event of our cultural gathering.

- Storeroom, Restroom, Cell phone Facility, Reprography rooms are available.
- NSS unit has separate room.
- Cultural Hall with seating capacity of 1000 and Seminar hall with 500 seating capacity with necessary equipments have been established.
- The institute conducts its annual sports and game event entitled “Sportsweek” to nurture the students talent and skill in various games and sports.
- The annual social gathering is organized to provide the platform to the students to channelize their potential qualities and hidden talent through various cultural events and programs.
- The department of physical education is very keen to conduct and organize the yoga drill on the international YOGA DAY and various health exercises to maintain physical health.
- A well equipped gymnasium is available to student.

The institution always motivates and encourages the students for active participation in university, intercollegiate sports and tournament and university youth festival.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 21.05

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 04

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is situated on the first floor with 236.72 sq.mt. It has 60 students seating capacity. A special place has been allotted in the library for keeping the belongings of students before they enter into the reading hall. Library has established conducive atmosphere with provision of tables and chairs for reading with good ventilation for the students.

Every year library advisory committee is constituted to strength its activity. This committee is responsible for monitoring the purchase of books, periodicals and also conduction of various competitions for students. The Committee prepares event schedule for the library in its very first meeting. The library also provides book bank scheme. The automation of library is underway using SOUL 2.0 Software (INFLIBNET)

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library has a total number of 26,464 books 09 National Journals 21 magazines and 12 news paper, competitive examination materials, employment news, various magazines for the enrichment of the students and teachers. The library has the following rare books.

LIST OF RARE BOOK COLLECTION

Sr. No.	NAME OF THE BOOK	NAME OF HE PUBLISHER	NAME OF THE AUTHOR	NUMBER
1	Atharvavedanche Marathi	Bhartiya Charitra Kosh Mandal	Editorial Board	V I

	Bhashantar	1972			
2	Mahabharat Karnaparva	Bharat Mudranalaya 1985	Satvalekar S. D.	V 8	
3	Sampoorna Mahabharat	Varada Books, Pune 1914	Kelkar Bhaba	V 8	
4	Rigved Samhita	Kailas 1985	Sayanacharya	V 2	
5	Lokmanya Tilakanche Kesaritil Lekh	Kesari - Maratha 1922	Editorial Board	I	
6	Chhandogyapanishad	Geetapress	Shankaracharya	I	
7	Mimansa Kosha	Brahmachari Devpriya	Sankritayan, Rahul	I	
8	Marathi Vishwakosha	Maharashtra Rajya Sanskruti Mandal	Editorial Board	V 15	
9	The Great Family Encyclopaedic Dictionary	Oxford University 1988	Editorial Board	I	
10	Marathi Shabd Ratnakar	Varada Books, Pune 1922	Editorial Board	I	
11	Shreeram Kosh	Shreeram Kosh Mandal, Pune 1983	Editorial Board	V 3	
12	Shreemadbhagvadgita	Bhaktivandan Book Trust 1974	Editorial Board	V 27	
13	Dharma Kosha	Pradnyapathshala Mandal 1995	Joshi Laxmanshastri		
14	Vedantparibhasha	Steem Press, Mumbai 1985	Dharmaraj		
15	Mahavarsha Sanskruti	Continental 1912	Editorial Board		
16	Shodhvidnyan Kosh	Vidyarthi Gruh 1922	Editorial Board		
17	Maharashtriya Dnyan Kosh	Maharashtriya Dnyan Kosh Mandal	Editorial Board	OI	
18	Sanskrit-Hindi-English Kosh	Orient Longman	Editorial Board	OI	
19	Sanskrit Vaangmaya Kosh	Bhartiya Bhasha Parishad 1979	Editorial Board	V 5	
20	Bhartiya Kahavat Sangrah	Triveni Sangam 1899	Editorial Board	V 2	
21	Indian Culture	Sterling 1984	Editorial Board	V 10	

22	Kesarichee Trimurtee	Kesari 1974	Sahastrabuddhe P. G.	I
23	Shree Tilakyashornava	Tilak Maharashtra Vidyapeeth 1969	Aney M. S.	V 2
24	'Onjal'	Aney Janmshatabdee Committee 1981	Ed. Kawade S. Sarpatwar M.	I

The library conducts book exhibition, subject oriented seminars, workshop for students. Every year students are taken to visit the 'Grantha Yatra' book exhibition at Nagar Bhavan, Yavatmal organized by State Government.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.65

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.092	0.3915	0.703	0.667	0.3948

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 20.4

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 267

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

- The institute adopts ICT enables teaching learning process through LCD and OHP.
- Well equipped computer lab (Network Resource Center) is established for the benefit of students to enhance the technical skill.
- Institute has Landline BSNL MODEM with 2.0 MBPS
- Office, Library, Computer lab are provided with well equipped internet connection with LAN.
- A software dot.com with the cost of Rs. 73500 has been established in the college office for office automation.
- Computer lab provides other facilities like typing, printing, scanning and CD/DVD writing also.
- Library is rendering user friendly services and partially automated.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 92.43

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)**>=50 MBPS****35-50 MBPS****20-35 MBPS****5-20 MBPS****Response: 35-50 MBPS**

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**Response: No**

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response: 85.61**

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
45.23	36.43	27.92	25.78	29.31

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

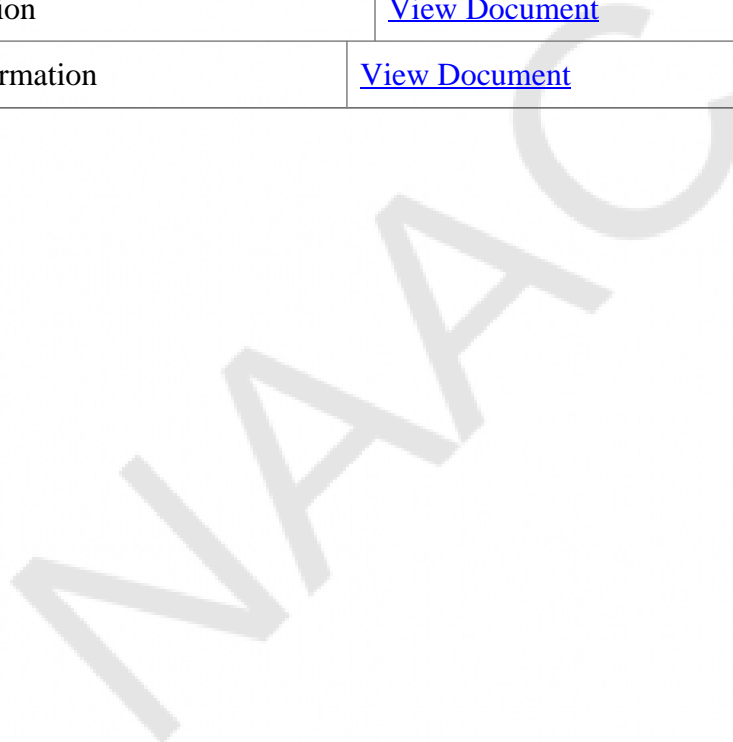
The institution spends a considerable amount for the maintenance and upkeep of the infrastructure which includes physical facilities and academic supports facilities. The institution over the years has developed systems structures and procedures for the maintenance, upkeep and utilization of both physical and academic support facilities.

- We have regular follow up mechanism for maintenance and upkeep.
- Suggestion and feedback on the need of maintenance and upkeep of classrooms, seminar hall, staffroom, gymnasium and cultural hall are given by the respective academic department and committee.
- Library, Computer, sports etc. facilities are maintained by respective support sections.
- Library attendant maintains and cleans library and other equipments.
- We have various agencies that assist us in maintaining the campus. There are groups that take care of masonry, carpentry, plumbing, electrical works, computer maintenance, AC, reprographic machine, water purifier etc.
- Cleaning service is done by appointed non-teaching staff. All class rooms, bathrooms and college premises and the infrastructural materials are maintained by the non teaching staff.
- The electricians maintain and upkeep all the electrical instruments and invertors and do all other electrical works.
- We ensure constant supply of drinking water through regular pumping from our bore well.
- Sweepers regularly clean the premises and wash all bathrooms daily.
- Stock verification such as Music lab instrument, Home economics lab equipments, Stationary, Furniture, sport equipments are done once in a year.
- The instruments are repaired by available electrician, technician and mechanic when it is required.
- Sanitary pad vending and disposal (incinerator) machine is maintain through supplier contract.
- The arrangement of battery, backup and inverters protect computer accessories with constant power supply in office and computer lab.
- The various college committees are formed at the beginning of the session to look after the maintenance of physical infrastructure facility.
- Cycle stand and Parking facility is provided through private contract.
- The Nehru Stadium Sports spacious ground is availed to our students through annual contract.
- As our institute is centrally located, cultural hall of our institute is in high demand. We provide it for socio-literal-cultural events on a nominal rent without disturbing institute's academic schedule.
- For the ICT equipment we have annual maintenance contract.
- The teaching learning evaluation committee/college examination committee/ time table committee organize meeting separately and decides policy on maintenance of utilization of academic facility available in the institute.
- Department of physical education and NSS unit of institute are also involved in utilization of facility such as games and sports.
- The IQAC look after the maintenance and utilization of academic facilities.. IQAC organize meeting separately and decide policy about optimum utilization of facilities.

- Safety equipment like fire extinguishers are refilled as per the guidance.
- The head of the concerned department takes care of proper utilization and maintenance of laboratory equipments. Proposals received from department head about maintenance of laboratory equipment are immediately approved and the work is got done in time.

The institution encourages optimal utilization of the physical and academic support facilities to achieve its stated goals and objectives.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document



Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 94.66

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1104	1106	1126	1056	855

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 2.44

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
34	27	24	19	30

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development

- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 17.7

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
130	276	97	200	244

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0.03**5.1.5.1 Number of students attending VET year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	00	00

File Description	Document
Details of the students benefitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression**5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 3.47**5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
10	16	06	03	05

File Description	Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)**Response:** 28.52

5.2.2.1 Number of outgoing students progressing to higher education

Response: 75

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**Response:** 40

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	0	0	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	0	0	1

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.**Response:** 17

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	06	01	01	02

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution**Response:**

The institute established Student Council as per university guidelines. The office bearers of the students council for students are selected unanimously by HOD, staff and students every year.

The students council comprises of the faculty and the students.

The Principal : Chairman

Three Faculties : Member

One student with highest meritorious rank from each class as a class representative (Seven students)

One student from NSS

One student from Cultural Committee

Two students nominated by Principal

One student from Sports quota

The Council's major role is the planning and execution of curricular, co-curricular

and extracurricular activities. Students council help to maintain discipline in college. Member of student council collect information on requirements and grievances if any from the students and they report the Principal and the Management to solve the problems and redress the grievance of students.

Students council organizes various programs such as Teachers Day, National Day, Sports day, Local Festival, Annual Cultural events etc.

The student council collects fund from all students for the expenses to be incurred.

Student council members have representation in various academic and administrative bodies of the college; viz. College magazine committee, IQAC, Cultural Committee, discipline committee, Sport committee, annual social gathering committee.

Student council members plays very effective role in encouraging the students to participate in social responsibility drives, rallies and awareness program activities like NSS.

File Description	Document
Any additional information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	07	10	10	04

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The institute has established Alumni association in the academic session. The Alumni Association is non registered but functional. The alumni association was formed, including office bearers as under.

Dr. Lata Waghela	– Coordinator
Dr. Chhaya Giri	- President
Mrs. Prema Rashatwar	– Vice President
Mrs. Meshram	– Secretary

Our alumni comprise of politicians, social activists, entrepreneurs, educationalists, and workers, private as well as service sectors and of course “The Home-Queen”. Eminent, higher position, Experts and talented alumni are invited to college to deliver lectures and motivate students. Alumni’s counseling are like a light house to enlighten the future path of our students. Alumni of our institute take active part and provide their extended support in all social activities and projects of institute. “KALA, KRIDA ANI SANSKRUTIK MAHOTSAV” is the annual cultural event of our institute and is highly attended by alumni. The institute organizes annual alumni meet during this period and provides them opportunity to be a part of annual social gathering.

File Description	Document
Any additional information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 2

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	00	00	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision : By following the dictum “Vishwa Swadharm Surye Paho” our institution has decided to empower women through education. Women empowerment and upliftment is our motto. To achieve the vision of the institution, we cater value based education for all pervasive development of students through quality education to make them competent, self-reliant, responsible citizens and professionals.

Mission: The institution was set up with a mission to impart education for the all holistic development of youth and to make them capable for employment and job opportunities.

To empower all the students to lead productive lives and become contributing members of the community by applying their acquired knowledge and skills.

To be centre of excellence for creating holistic citizens, inculcated with ethical, moral and social values in diverse culture.

The institution focuses on imparting quality education and guide students to move towards the future with completely new approach. The teaching-learning process in the institute is oriented towards achieving this mission.

The academic programs of the institution are carefully monitored on a continuous basis and necessary modifications are effected in view of the paramount interest of the students and teaching staff in particular and over all development of the institution in general.

The governance of the college is democratic, transparent and inclusive. The Principal monitors the implementation of all action plans through observation, discussions and one to one meetings with the teaching and non-teaching members as and when required. The day to day problems are solved by the departmental HODs. Broader policy making and financial decisions are subject to final approval of the management.

The Principal is the administrative Head of the institution. The administrative and managerial issues of the institute are decided by the Principal. However the Principal has delegated some powers to HOD's and to the conveners of the committees. The Principal of the institute always tries to involve the staff in decision making for the implementation of the policies. Departmental Heads are fully responsible for teaching and other activities of the department.

They manage with the help and co-operation of their staff members. There are various committees

comprising of faculty members of different departments. The committees co ordinate and carry out various activities. Committees have complete autonomy to work in accordance with the direction given by the Principal. The institute promotes a culture of participative management. The Principal of institution take major decisions in Staff Council meetings. No decisions are taken single handedly; every committee has a convener and the conveners see that proper decisions are taken and implemented in time.

College Administrative Structure: Refer the link http://www.aneymahila.com/pdf_show.php?unum=37.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The Principal permits all the HOD's and staff member to perform freely in the academic activities and educational innovative programs. The institution provides autonomy to organize competitions, Guest Lectures, workshops, seminars by inviting external experts and resource persons.

Levels of Management : Refer the link http://www.aneymahila.com/pdf_show.php?unum=39.

The institution practices decentralization and participative management can be shown by taking a case study of working of annual magazine committee.

- Annual Magazine committee consists of Principal, Five Faculties, and students from each subject viz. English, Hindi, Marathi, Sanskrit and Urdu.

In the very first meeting of committee, subject or theme and criterion for selection of literature is decided. Accordingly, a notice to all students to invoke their expressive writing skill is displayed on the notice board. All committee members go through and verify the received literature through students representative.

- A special attention to select innovative, creative, and idealistic literature has been given. Committee recommends selected literature for publication. Committee recommends selected literature (Articles, Poems, drawings). The Convener of committee who approves the literature forwards it to The Principal.
- The Principal again verifies the literature on criterion and finally approved literature is published. After publication of annual magazine, responsibility of distribution and sending it to the university level competition is of convener of committee. Here for collection and gathering of literature,

students representatives are held responsible whereas responsibility of critical verification of literature lies on the faculty members of the committee. Approval of literature on the basis of recommendations by committee members and putting them forward to Principal is the responsibility of committee in charge. Final decision of selection and inclusion of articles lies with the Principal. Hence the editorial board is responsible for publication of annual magazine.

- Following table depicts the articles received and selected :

Session	Articles		Poems	
	Received	Selected	Received	Selected
2013-14	48	45	11	09
2014-15	44	39	14	10
2015-16	46	41	07	04
2016-17	70	63	08	06
2017-18	50	47	21	19

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Yes, the institution has formally stated the quality policy. The quality policy is reflected in the Vision and Mission of the institution.

The institution constantly strives hard for assuring quality in all activities and encourages to improve and uplift women students through quality education. It is driven by offering financial support to students, introducing innovative teaching learning resources with LCD, ITC tool and personality development, department evaluation. Internal academic audit committee conducts regular audit department wise for the evaluation of academic activities for quality assurance.

The academic programs, Co-curricular, Extracurricular activities, Competitions and Sports, NSS deploy in quality policies.

The institution motivates for better planning implementing and enhancing the quality in all academic and administrative activities.

The institution constantly and continuously review the academic performance through examinations and results, Pass percentage and talented and eminent students in achieving through curriculum, Co-curricular and extracurricular activities, competitions, social services and extension activities.

The responsibility of developing and monitoring of quality assurance is entrusted to the Internal Quality Assurance Cell (IQAC) of the institute which maintained quality sustenance in the academic, administration and other activities.

Various facilities are provided for the students welfare and progression. Progress to higher education and good results in all exams are obtained.

The institution has created meaningful remarkable plans and policies to achieve the vision and mission of the college. Efforts are met to afford and fulfill the need of requirements as per presents modern trends, suitable and necessary changes in infrastructure facilities.

The evolution and assessment system followed by the institution helps to know the outcomes of practicing, teaching, learning methods and academic performance of students.

The institution strives hard to teach and sustained communal harmony, moral, ethical values patriotism and social responsibility.

Principal is given autonomy in all academic performance and administrative activity.

Participation by Management, ensures well governance, effective co-ordinations and cordial relationships between management, Principal, Staff and students. Interactions with stake holders help in smooth functioning of the institution.

On the basis of betterment, development and enhancement of the institution there is an increase in students' strength and dropout rates are receding.

Institution has perspective plan in which following areas are considered as key areas – Academic expansion to introduce new programmes

- To get NAAC Accreditation
- Infrastructure development
- Construction of additional classrooms
- Signing MoUs with different institutes / industries
- Encouraging faculty members for academic development
- Seeking recognition for higher learning and research center
- Promoting extensive use of ICT in all academic and administrative transactions

Undertaking awareness campaign for zero waste campus model, energy audits, green audits, addressing gender issues and alignin our activities with social needs.

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The governing body is the supreme authority and the college development committee is the principal authority. The staff council is the principal academic body of the institute and exercise general supervision over the academic policy of the institute.

- **College Development Committee**

- President
- Secretary
- Social activist
- Industrialist
- Researcher
- Educationalist
- Alumna
- IQAC Co-ordinator
- HoD Nominated by Principal
- LMC Member (3)
- Representative of Non-Teaching Staff
- Students' representative (2)
- Ex-officio secretary, The Principal

Around 1971, our parent body “Education Society” yavatmal foresaw the need for a women’s college in the city. The reputed education society has a long and distinguished experience of running a centre of education. It is a public trust registered under public trust act 1950 our registration number is F-6.

Hence, right from the commencement, the college has been organized and managed with great efficiency by the management. The Management authorities, teacher representatives, IQAC and the Principal constitutes major framework in the running of the college.

Principal is the chief Executive Officer of the administration of the college and academic and administrative Head of the Institution. To regularize and synthesize the function of the department, the Principal arranges meetings at frequent intervals to consider academic activity. In the meeting, the decisions are taken mostly through consensus. The decisions are conveyed to the Principal for further

action. The college development committee takes final decision.

College staff council is the statutory body which allots all academic, curricular, cocurricular and extracurricular activities. It keeps in focus the total records of college work, teaching and other activities. To reach this goal, the Council constitutes various committees.

Members of the teaching staff as well as the office staff are represented in the CDC. Over and above, they also take an active part in most of the Academic and co curricular activities, committees, extending full co-operation to staff members for every special event. They ensure the smooth functioning of the various activities of the institution.

The CDC decides all the development activities of the college, introduction of new academic programmes, taking policy decision and faculty recruitment.

The IQAC with the Principal as its chairperson is responsible for quality enhancement, quality sustenance in all academic activities and propose recommendations for educational services in academics and administration for further extension.

The college has established students grievances and redressal cell (Student Council Committee) comprising a three senior staff members of various department. The cell meets and interacts with students regularly. A suggestion box is also installed in the campus to put letters of grievances.

The institution promotes participative management. The governing body, all faculties and all members of office staff through various committees identify respective goals and develops strategies and procedure to achieve the goals. The institute makes sure that every faculty involved in at least two or three committees of the college and representation from the student community is also ensured. Through the students' council, the students are active in decision making. The regular meeting and feedback of different stakeholders is also an indication of the participating management.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The institution has completed 47 years with success in higher education by promoting women empowerment. Full-equipped infrastructure facilities, valuable UG, PG courses, various co-curricular activities are reflected by good number students from local and rural areas to enter and get higher education.

The institution incessantly strives hard for assuring quality in all activities and encourages improving and uplifting the standards of girl students through quality education. The institution motivates for better planning, implementing and enhancing the quality in all academic and administrative activities.

Institute forms various committees and their functions are properly defined considering the overall development of the institution. Following committees are formed in the institute for regular coordination and improvement in overall development of the institute. Regular meetings of these committees are conducted to bring efficiency in working of institute.

CDC meetings are biannually conducted whereas IQAC meetings are conducted quarterly per year. Examination Committee meets five times a year. Staff Council Committee meets as and when the need arises. In the very first meeting of staff council various committees are formed for routine, academic and administrative works viz. Women Grievance Redressal Cell, Library, Prospectus, Admission, Cultural, Time-Table, Kala Krida and Sanskrutik, Competitive Exam, NSS, Annual Magazine, Purchasing, UGC, Website and Stock Checking Committee.

Some of the important resolutions that are taken to enhance institutional performance are –

- To form various committees for routine academic work
- To recruit new faculty on temporary basis
- To purchase library books and laboratory equipments on priority basis
- To initiate library automation process

- To felicitate meritorious students with cash prizes and certificates by governing body
- To enhance teaching – learning process purchasing of ICT instruments
- To invite guest lecturers and external resource persons
- To start NAAC work and submit SELF STUDY REPORT in current academic session
- To organize seminars, conferences and symposiums
- To organize innovative programmes for the enrichment of students artistic and cultural qualities
- To organize special drives for the guidance on competitive exams
- To guide students on employment and self employment related special programmes

Implemented Resolutions Till Date:

1. New faculties are recruited on temporary basis.
2. Library books, lab equipments were purchased for raising academic standards.
3. Total 35 meritorious and gold medalist students were felicitated with cash prize and certificates were distributed in annual gathering.
4. Modern ICT instruments were purchased for enhancing teaching-learning process.
5. Initiation of Library automation by using Soul 2.0 software and automation process is underway.
6. IQAC has conducted 5 National level seminars in History, Music, Sanskrit, and Urdu Department.
7. 11 Guest lecturers and external resource persons were invited to guide students on diverse topics.
8. NAAC work has been started.
9. A certificate course for music, Sanskrit and Home Economics have been introduced.
10. A proposal has been sent to form Research Cell at our institute in the year 2017 for Home Economics and History.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institute provides all effective welfare measures to staff according to UGC, university and Maharashtra state government guidelines. Along with all these measures at institute level A Diwali festival advance facility is available for non-teaching staff. The necessary requisite and co-operation for the processing of loan facility availed by the teaching and non-teaching faculties from external financial institution. CDC Plays active and efficient role in giving welfare measures to teaching and non-teaching staff. And CDC has proper representation of teaching and non-teaching staff members and channelize the faculty members to avail efficient welfare measures.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description**Document**

Details of teachers provided with financial support to attend conferences,workshops etc during the last five years

[View Document](#)**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response:** 1.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	0	4

File Description**Document**

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

Any additional information

[View Document](#)**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years****Response:** 26.52

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	04	03	08	02

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The performance appraisal of staff in teaching and learning process is very useful technique to bring out quality output of academic programs of the institution. Performance appraisal system for staff is as follows.

For teaching staff :

All the teaching faculties have to submit duly filled in API/PBAS at the end of each academic session.

API/PABS are the reports under which teaching, learning, research is evaluated. There are separate marks for every criterion in appraisal. Hence, the academic performance of the teacher is taken into consideration and the right evaluation of teaching faculty takes place.

This evaluation helps to identify the strength and weakness of faculty and also encourages them to upgrade their professional competencies.

To cross check the performance quoted by faculty members, students' feedback on Teachers is also analyzed. This feedback analysis report is also helpful in appraising the performance of faculties in teaching learning process.

For Non-teaching staff:

For every non-teaching staff, a form confidential report (CR) is to be submitted.

This duly filed CR is in prescribed format and is submitted annually to institution office.

These CRs are reviewed by the concerning authority.

The non-teaching staff, working in laboratory or library or in any department submits their duly filled in CRs through their respective Head of the Department.

CR is the only way to assess the overall performance of the non-teaching staff. It covers job profile, job description and overall service performance aspects.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The management appoints authorized Chartered Accountant as an External Auditor to audit the accounts of the institution every year. The external auditor verifies income and expenditures of various aspects. Receipts and payment vouchers of daily transactions are checked by external auditor after scrutinizing and preparing the income and expenditure statement.

We do write to our Auditor for auditing the accounts. Usually, the audit starts during the month of April and we get the results of Audited Financial statement of account along with the relevant certificate by the end of July.

The internal audit is being done by office (Account Officers) verifying the daily account transactions of the college once in a month. The accountant of the office daily checks the receipts and payments and records the receipts in the account ledger.

While revising the already sanctioned estimates, we divide the budget in sub parts like; salary grants, expenditure, laboratory fees & expenditure and other receipts & other expenses. We prepare the budget and expected known fee receipts and grants expenditure on salary and other items, inclusions of grants that we receive from UGC and non-salary from State government etc.

The fees received from the students under various heads, the grants that we received under the salary head and non-salary from the assessing authority- government of Maharashtra and UGC. The grants that we receive are properly utilized for the same purpose as per the terms and conditions of the sanctioning authority. The fees that we receive are also properly utilized under the respective heads. Every transaction that takes place in day-to-day activities is recorded in our books and our financial statement reflects the accurate picture of the institution. The management discusses and approves the audited statements in the college development committee meeting. The last audit was done in the year of 2017-2018.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Optimum use of human resources is a key of development. Effective planning and strategies is necessary to utilize resources at optimum level.

The physical facilities including laboratories, classrooms, and sport ground etc are made available for the students those who are admitted in the college. To ensure optimum utilization of infrastructure, the institute functions in two shifts.

The students seek admission to desired courses including a laboratory curriculum. They are charged for the laboratory expenses at the time of admission as suggested by the statutory body. In addition to that non-

salary grants are allocated for the maintenance of the lab and the classrooms which are a part of the teaching and learning processes.

The classroom and furniture facilities are utilized regularly by the students but sometime it is also made available for the other governmental and the non-governmental organizations for conducting the exams like Bank , LIC, MPSC, ZP and for all elections etc . if not in use for the said period .

The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff and in major cases the college goes for the maintenance contract to local bodies.

The college has 12 computers with internet connections and the utility softwares distributed in office, computer laboratory and library.

The central computer lab connected in LAN is open for the students as time permits them, the office computers which are also connected through LAN consisted of the office software making work easier and systematic. Their use is restricted only to the appointed staff. The library has also provided LAN facility for the computer and it is loaded with the library software. All this computer related facility maintenance annual contract is given to COMPUSOFT. The college website has been maintained regularly by Insistence Technology Company, Yavatmal. The maintenance of UPS and the generator is regularly done by datanet.com.

Electrical and the plumbing related maintenances are done with the help of local skilled persons and the expenditure is done from fund gained by college from different sources.

The Academic and support facilities like library and other platforms support overall development of the students like NSS. Library is open not only to the college students but also to all the stakeholder in the surrounding with prior permission of the authority .

The institute schedules lectures on co-curricular and extracurricular activities with the objective of maximum utilization of infrastructure.

The maintenance of the infrastructure facilities are met out by the college development fund and management of institute i.e. Education Society.

The maintenance of equipment of the institute is managed as per the budget allocated by the institute.

According to the requirement of the laboratories of different departments, the college takes measures for the equipment/ instruments.

For voltage fluctuations, voltage stabilizer is in use.

The institute uses UPS for the safety of computers.

Inverter is available in the college.

Water overhead tanks give constant supply of water.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The main aim and policy of IQAC are quality enhancement and sustenance in all academic and administrative activities. The IQAC has following objectives

- To ensure overall improvement in all the institutional affairs.
- To ensure optimum use of available resources.
- To prepare future/perspective plans.
- To identify the institutional strength/weakness and suggest the remedial measures for the improvement of overall quality.
- To improve teaching learning process
- To increase & promote research activity.
- To introduce new sources.

IQAC helps in analyzing the collected data throughout the year and the recommendation of the IQAC is forwarded to the institution which helps in further development. In 2016, IQAC recommended that music and home economics department should play active role in imbibing self-entrepreneurship among students by conducting short term courses. As result, both department took hard effort and prepared short term course on voice culture (Music) and basic sewing and fashion designing courses (Home Economics).

Two examples of best practices institutionalized as a result of IQAC initiatives.

1. Voice culture workshop – Department of Music
2. Basic sewing and fashion designing – Department of Home-Economics.

*Voice Culture: The human voice box or larynx proves to be an important tool in performing vocal music. For making larynx suitable for performing this art, a proper way of practicing is needed. It has a specific technique and to be aware about this technique. A two days workshop was organized. The objective to organize this workshop was –

- i) To make aware of the techniques of how classical and light music should be performed.
- ii) To explain them the scientific structure of the voice box and suggest them some ways to take care of it.
- iii) To explain and suggest them some ways to make the performance more effective and impressive.

- Duration : 12th October 2016 and 13 October 2016

*Contents –

- i) Yogashastra and Music

- ii) Preparation of basic SWARA
- iii) Technique of long breathing
- iv) Preparation of TANAS by Merukhand technique.
- v) Style of GAYKI and composition of BANDISH
- vi) “RASANISHPATTI” and “BHAVYUKTA” presentation.

*Certificates were distributed to all participants

*Resource Person :

- 1) Dr. Sanjay Patki
- 2) Dr. Yogesh Choudhari
- 3) Dr. Priya Mayee
- 4) Dr. Kavita Misal

Basic sewing and fashion designing.

There are very less opportunities of employment for a degree holder but they can be self dependent by self employment along with education. So, to strengthen our students of Home-Economics, department organized basic sewing and fashion designing diploma course with IQAC.

The objectives for organizing this diploma course are –

- 1) To empower the students by providing avenues for self employment.
- 2) To inspire students for self entrepreneurship in the field of fashion designing

Duration- 9th September 2016 to 9th February 2017.(six months)

Syllabus-

Drafting, Paper cutting, Cloth cutting, Basic Sewing, Sewing of clothes of different styles' fashion.

Resource persons

- 1) Dr. Lata Waghela (H.O.D.)

2) Mrs. Sunita Waghe – Fashion Designer

Evaluation :- After completion of syllabus, practical and theory exam was conducted. Certificates were distributed to all successful students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC has been constituted in June 2008. The Institute reviews the learning, teaching and allied process through the IQAC. Staff council secretary organizes the meeting of all the teaching faculties to discuss on teaching learning methodology, research, cocurricular and extracurricular and extension activities. IQAC reviews teaching learning process at periodic intervals and suggests measures to improve the methodology. some of the important implemented measures are:

- Since last five years, Parent University included MCQs in Subjects like History, Sociology, Home Economics. So, MCQ bank is prepared and distributed among students.
- To enhance communication skill and language compatibility reading and writing projects are carried out.
- To get practical knowledge, students of language department conducts social survey on various topics using interview methodology.
- Various workshops are organized for practical studies of subjects like Home Economics, Music and Social Science subjects.
- Under faculty exchange program, senior and expert lectures are invited to guide our students.
- To make students acquainted with semester pattern of the subject history, intercollegiate workshop was organized.
- Likewise, under academic tours to historic places in Yavatmal were visited and information about them were imparted.
- Students were inspired to participate in the essay competition on various subjects that are relevant to syllabus. Students' expression of intellect is given impetus through wall magazine, symposiums and group discussion.
- Since last three years, we administered the practice of students' feedback on teaching – learning performance of our institute.

Session's first meeting of IQAC is always about the previous year's final result's analysis.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	02	05	03	00

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The institution was accredited with 'B+' grade by the NAAC on 3rd May 2004. The Institute strives hard to sustain and enhance the quality by taking the following actions.

- The institute offers 2 UG and 02 PG programmes. Total Strength of the students pursuing their graduates degrees in the college is 1265 and 29 students doing post graduation. Total number of permanent and temporary faculty members working in this academic year is 2017-18 is 50.
- The institution has introduced Psychology and English Literature as new optional subjects for UG programs.
- The IQAC, is a central unit for the proper functioning of the institution. It functions actively to enhance and sustain the quality in all the spheres of academic activity.
- A proposal plan for a national seminar Department of Music, History, Hindi, Marathi, Sanskrit, Sociology, Home Economics, Economics, were forwarded to UGC. UGC approved two seminars for Music and each one for Sanskrit and Urdu departments.
- The IQAC organized a national level seminars successfully for Music, Sanskrit, Urdu in 2013 and one for Music and History in 2014.
- Academic Quality enhancement is the prime activity of IQAC, five faculty completed their research work under faculty development programme (FDP).
- **“Maharashtra University Act and challenges in higher education”** is the topic of state level seminar, organized by our institute as a part of educational quality enhancement. Vice-Chancellor of SGBAU guided on various opportunities and challenges in higher education.
- IQAC received one suggestion on students progression and career counseling by students to start commerce UG course in English medium. The institute has started commerce junior and undergraduate level. These courses are well responded by students.
- The institute filled vacant posts in 2008. But onwards appointments of teaching and non teaching posts have been stopped due to Roaster problem and state government policy to ban recruitment.
- 60 % of Faculty has Ph. D.
- ICT enabled teaching has been given prime importance. For that, the institute provides facilities like movable LCD Projector and well equipped computer lab with internet facilities.
- The institute acquired land for future development.
- Outreach activities for community development were conducted frequently. The institute enhances its outreach activities by implementing adopted village concept (Dattak Gram Yojna) through NSS Unit.
- The institute provides incentives for sports achievements in the form of tracksuits and felicitations (Cash Prize) by the institute. The institute also provides financial assistance to compete in various

sports activities.

- The institute constructed four new spacious classrooms.

File Description	Document
Any additional information	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 9

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	1	1

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

The Institute takes much efforts and interest to empower education on moral and ethical values. Women's Grievance Redressal Cell and Student Council interact with students on various gender problems and personal difficulties, so as to develop the sensitization of students and solve the social issues.

Frequent conduction of district level seminars and workshops on relevant topics sensitize the staff and students. By conducting various awareness programs like International Women's day, environmental studies, value education, and women empowerment awareness programs, staff and students are sensitized towards the issue of gender and socially relevant problems.

a. Safety and security

- The entire campus is under CCTV surveillance. As a measure of security, uniforms and identity cards are mandatory in the college campus. Entry has to be done by the visitors while entering the

campus.

- The institute has Women's Grievance Redressal Cell and it resolves the grievances at institute level.
- The number of students who are travelling to college from the outskirts is high and the helpline numbers of the 'Damini Pathak' are given to the students. They are provided with the guidance about the moorings or mental harassment through the workshops by 'Damini Pathak'.
- Staff members offer suggestions to students to solve the psychological and social problems. Students are encouraged to learn self-defense methods and promote social awareness and women safety by organizing seminars on the issue 'Anti-harassment'. Gender sensitization programs also educate the girl students on gender issues.

b. Counseling

- The concept of 'Women Security and Social Harmony' has been successfully implemented through the 'Mentor-Mentee' concept. Various activities have been carried out in the institute for personality development along with education. Counseling for the needy students is organized to create awareness about education. Efforts are made to discuss with the parents about the academic progress of their pupil. Teachers take rigorous follow up of the students who remain constantly absent, and suggest the appropriate remedies.
- Students were guided through the workshop held on 'Cyber Crime – Public Awareness' and 'Gender Equality'.
- Students participated in various regional level competitions under 'Jaagar Janeevecha' (Awareness of Feeling) campaign approved by Maharashtra Government.
- Active participation is done in 'Beti Bachao' venture organized jointly by social and NGOs.
- Under the initiative of Women's Grievance Redressal Committee, many speakers such as leading law practitioners, social workers, and educationists have opined on topic, 'Women Safety and Legal Remedies'.

c. Common room

- All the girl students are provided with a separate common room with essential facilities. The students utilize the library and cultural auditorium for studies during their free time. Women Empowerment is the ultimate goal of our institute and we are always conscious about gender equality. Therefore, it is observed that our institute has been always the first choice of parents for their pupil's admission.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)	
Response: 00	
7.1.3.2 Total annual power requirement (in KWH)	
Response: 10000	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 75.92	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: 92.62	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 122	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

We have two laboratories of Home Science department. Wastage water from this laboratory is released in soak pit which descends in periphery of campus.

- Plastic pollution awareness programs are conducted.
- The acid batteries and electronic instruments are disposed of periodically from the campus through Nagar Parishad dumpers.
- Dustbins are placed in all the classrooms for maintaining cleanliness effectively.
- Sanitary napkin disposal machine is installed inside the campus to dispose the napkins in hygienic manner.

- Cleanliness committee is formed in the college with a staff coordinator and students to dispose off the wastage.
- Computer lab and office dispose the damaged computers and related accessories periodically.
- UPS batteries are recharged and repaired.
- The electronic instruments in poor working conditions are exchanged through dealers.
- Rain Water harvesting unit is installed in the institute.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain Water harvesting unit is installed in the institutes premises to reduce the wastage of water. The rain water which is otherwise wasted from the terrace is channelized to the bore well located in the campus.

- The provision has been made to save the terrace water in the process of Rain Water harvesting, while constructing new classrooms.
- The survey about Rain Water harvesting is done by NSS team in their adopted village and its advantages are explained to the villagers. A social initiative is taken in collaboration with city council and NGO to raise awareness about water harvesting.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

A. Bicycle – Majority students of our institute use bicycle as a means of transportation. These students are from the nearby areas or the outskirts, still bicycle is most convenient and affordable mode for them. As our institute is centrally located, it is hardly 5kms away from any locality of the town. This way, we have adopted the Green practice through the use of bicycle.

B. Public Transport: Some students use public transport for their convenience. The institute instructs them to practice transportation etiquettes like to remain polite and courteous, not to block traffic flow, to offer their seats to the elders or injured people and pregnant women, to take care of their own belongings etc.

C. Plastic Free Campus: Plastic free campus is a program of the institution which aims to measurably reduce plastic pollution. The drive's special focus is on the reduction of the use of plastic bottles, plastic straws and poly bags. Institute has banned the use of plastic bags; the Home Economics department has raised awareness by distributing cloth bags or paper bags instead.

D. Green Landscaping with Trees and Plants: 'Go Green, Think Green; Create Green and Save Green' is the motto of our NSS unit to create environmental awareness. The institute organizes various programs to create awareness among students in the campus and involves them in maintaining eco-friendly environment.

E. Pedestrian friendly road : As our institute is centrally located and can be easily connected via all types of transport media. Our students mostly use pedestrian friendly road to reach the institute daily.

At the beginning of each session, on account of World Environment Day, all students and teachers are appealed to plant at least one tree and preserve it. Tree Conservation Report is taken twice a year. A tree sapling is given to the honorable guests visiting to our institute, so as the environmental protection message is spread. Students from the first year are asked to make a survey of their locality and are encouraged about tree conservation and tree plantation.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.05

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.02	0.02	0.02	0.02	0.02

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 17

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	02	04	04

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 25

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	05	04	05	05

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response: Yes**

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website**Response: Yes**

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**Response: Yes**

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 13

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	07	03

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The Birth Anniversary of our Founder President PadmaVibhushan Loknayak Bapuji Aney is celebrated through rallies and ideological guidance. Various competitions are organized for the students to motivate them from the works of Lokmanya Tilak, Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, Dr. Babasaheb Ambedkar, Swami Vivekananda, Savitribai Fule, Sant Gadge baba and the Father of Library Science Sri. Ranganathan. Efforts are made to cultivate National Integrity through the celebration of National festivals; 15th August, 26th January, and 1st May. Various ventures are to be taken to inculcate human values on occasion of World Environment Day, International Women's Day, World Book Day and International Yoga Day. NSS conducts various competitions as seminars, Essay writing, GK Examinations, Slogan Writing, etc. in collaboration with various departments of our institute.

Students and faculty members play an efficient and enthusiastic role in developing values and quality of education. Various committees are formed for developing skills, knowledge and efficiency. In NSS camps, value education sessions are organized to transmute the human values, health and hygienic values.

The value and culture in the modern life against social evils and socialization has been imparted among the students. Improving attitude towards sustainable lifestyle and creating awareness about National History, Cultural heritage, Constitutional Rights, National Integration, and community development.

Inculcating principals of self-restraint, self-discipline, contentment, reduction of wants, freedom from greed and austerity which are some of the finest elements. Individual empowerment allowing space for students to take responsibility. It creates a strong learning environment that enhances academic attainment and develops student's social, cultural and interpersonal human values. The students are advised on decision making technique and guide on value enrichment.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The staff council is headed by the Principal with HODs, Librarian, and Physical Director. The staff council discusses about the required funds of various departments, laboratories and library. The Principal submits expenditure statement into the meeting of college development committee for allocation of funds for various items and programs.

The external auditor verifies income and expenditure of various aspects. Receipts and payment vouchers of daily transactions are checked by the external auditor after scrutinizing and preparing the income and expenditure statement. External Auditor will submit the audited statement to the management.

The departmental budget is prepared by the corresponding department and submitted to Principal and the consolidated budget is workout placed in the meeting of CDC for approval and implementation. The due procedure is followed to procure the items, apparatus and equipments as per the requirements. The purchase committee looks after the process and procedure to purchase the require item. All the quotation

are evaluated by fare and scare way followed by forwarded to President through Principal for approval and further implementation. The receipt and payment statement is worked out by the college office.

Education is a process of all round development of an individual – physical, intellectual, emotional, social, moral, and spiritual. The teachers are the facilitators and inculcators of values and transformer of more beings. The institute does not consider education as mere acquisition of information, passing examination, and getting degrees. The institution insists to install a sense of humanism, a deep concern for the well being of others and the nation. The institution adopts number of activities like curricular, extracurricular, and co-curricular to inculcate basic integration among the students and the faculty members.

The institution strives hard to give a best place to work for the faculty members. It aims to ensure production, security, cultural and social development, welfare, good environment and offers opportunities to all according to their ability without discrimination.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Title : Social Responsibility Initiatives

Our institute has been conducting various activities at large aimed at the upliftment of the society with the slogan “SERVICE TO MAN IS SERVICE TO GOD”

Objectives :

- To understand themselves in relation to community.
- To identify the needs and problems of community and involve students in solving process.
- To develop among students a sense of social and civic responsibility.
- To develop capacity to meet emergencies and natural disasters.
- To encourage students to apply their knowledge with passion.

The context : The students are the back bones of the world and pillars of tomorrows. The youthful and energetic students with unique set of talent, can engage themselves in various forms of social work. As our students are mostly from surrounding rural areas and are more familiar with culture, traditions and problems encountered in day to day life. Our institute decided to concentrate on the eradication of these problems.

- Women empowerment
- To root out superstition, drug addiction and alcoholism
- Strengthening cultural, moral and social values
- To create environment awareness

The Practice :

We took initiative in organizing health camp, distribution and preparation of nutritious diet, lectures on science of diet at municipal council schools and in adopted village, Home Economics department and NSS unit of our institute played a vital role in this activities while carrying the motto "NOT ME BUT YOU", NSS conducts AIDS awareness programs, lecture series on eradication of superstitions, cleanliness campaign, organ donation campaign, blood donation camp, Women's safety measures, Cyber security, hygiene awareness, personal counseling, legal awareness, gender sensitization activities are the regular and most fruitful activities, undertaken by our Institute throughout the academic session to empower young girl students. Eminent personalities social activists, government officials are invited as resource persons to guide and create awareness about relevant topics.

Evidence of success : We found that our students have develop greater social responsibility and motivated to root out the social evils. These programs acted as catalyst and our students on their own took initiatives in the following ways.

- The house of a college student was accidently burnt. The students of our college spontaneously raised funds and helped her to buy household equipment.
- Our district is now known as farmers' suicide affected district. Our students always took active part in BALIRAJA CHETNA ABHIYAN ACTIVITIES of state government. During the month of September, October, the pink boll worm destroyed the cotton produce in district on a large scale. To counter the attack of pink boll worm, while spraying chemical insecticide/Pesticides, many farmers lost their eye sight and many of them lost their lives too. Seeing this tragic situation, our students spontaneously raised relief fund to offer the helping hand by taking out rallies students collected funds from commercial firm. to provide the financial help to the affected victims.
- Police department always takes help of us to form a squad named "DAMINI PATHAK"

Problems encountered and resources required:

As usual, money, time constraints, lack of experience, lack of awareness on the part of community were the problems which we face while implementing the programs. Many a times, government rules and regulations and unwillingness of government departments turned out to be a major hurdle.

Monitory resources, experienced hands and ample time is the trinity which is essential to take any initiative in social responsibility drives.

Title : Value education.

Objectives :

*To cherish moral values full of humanistic thoughts along with educational progress in student's life.

*To create awareness in students regarding following of quadruple formula of self-dependence, exercise, pride and freedom.

*To include students in the expected change flow for social interest by developing mental ability to root

out anti social customs and etiquettes.

*To develop values like scientific temper of mind, large heartedness, cooperation, tolerance and respect for the culture of other groups.

The context:

Value education is rooted in Indian Philosophy and culture and ingrained in every tradition of Indian culture. Indian Social Reformers and Thinkers have presented the ideal of service commitment in front of the students/community through their thinking and working style. In today's era it is very essential to impart students the teaching of cultural and moral values to mutually develop nation and community along with physical progress. Keeping this in mind, our institute has incessantly implemented continuous quality education enhancement programmes along with innovative projects to inculcate moral values.

Practice:

In the wake of a 'Knowledge Explosion' which has engulfed the present day education system, our institute conduct various activities under value education programs that are addressed to rising problems of the modern society. These activities concentrate on the development of the student focusing on areas like happiness, humility, cooperation, honesty, simplicity, love, unity, peace etc. Values cannot be instilled merely by moral instructions, they should be transmitted through practice rather than precepts, through example in action is the motto of this practice. Hence various activities are planned throughout the academic year. **Yoga and Meditation session:** Swami Janardan Yogabhyasi Mandal is the organisation with which we made tie-up for yoga training.

Rallies and Poster competitions: Rallies to root out superstition, drug-addiction, alcoholism are organized by institute in collaboration with NGO. Student participate in these rallies. Poster competitions on social issues like dowry, illiteracy, hygiene, gender discrimination are organized very oftenly to create awareness.

Health Education : Blood testing camp, blood donation camp, thyroid testing camp, bone density check-up, dental check up, "Kalee Umaltana" {Adolescent girls health awareness lecture series} are organized for students.

Annual Magazine : Annual magazine named "BHARARI" which is by the student, for the student and of the student. Students show their literary, thought provoking innovative creativity through this publication. The subject content of this magazine is decided by editorial board and is devoted to any current social issue.

Evidence of success:

The participation of students in various projects conducted for enrichment of value education is substantial through Annual magazine committee, N.S.S., and Cultural committee has got anticipated success.

- Students council secretary is always unanimously selected.
- Not a single case of ragging or harassment is registered so far in the history of institute.
- The staff of the institute observes "The Khadee Day" on every Saturday.
- Visit to orphanage, old age home, and to jail to tie up "Rakhees" to prisoners are the regular

activities which are voluntarily conducted with enthusiasm by large number of students.

- The institution maintains good academic record with flying colour achievements in sports and cultural events.

Problems encountered and Resources required:

- Experienced and motivated faculty to impart value education.
- Time constraint as due to compact academic scheduled students and faculties get very little time.
- Willingness of students and students family is the prime factor which affects the success of value education programme.

Notes :

To crate balance between moral values and life values, tree-worshipping is performed on the occasion of Holi-Worship as environment protection. Rakhis are tied to trees on the occasion of Rakshabandhan to nurture the feeling of tree protection. Festivals are celebrated with the students of Blind, Deaf and Dumb schools. (Schools of physically challenged students). Old articles that are proper for use are collected for poor people in backward areas and are distributed. The pleasure and satisfaction derived from it results into enrichment of life values.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The vision of our institute is ‘Women Empowerment and Self-reliance through Education.’ The biggest opportunity to the women empowerment is made available through education. Every responsible member of the institute is willing to fulfill the goal of developing this empowerment process. Since 1971, our institute has been working with the spread of knowledge, action, and conscience awareness through women’s education. We undertake the following activities by recognizing national and international importance of women empowerment as indicators of social development.

Conceptual Empowerment: Students are awakened by various workshops and seminars to enable themselves to develop their mindset while expanding the boundaries of knowledge across the globe. Through various activities on women safety legislation, a sense of empowerment has been developed in their minds. The ideological empowerment of the students is done by the initiatives of the various government as well as social organizations by organizing awareness campaigns and events. Ku. Gautami Thool has got the first prize of Rs. 25,000/- at state level quiz competition. Ku. Dhanashree Patharkar has

received a prize of Rs. 10,000/- in the essay competition organized by Mumbai University, and Ku. Yogita Suryawanshi has secured first place at state level essay competition with a cash prize of Rs. 5000/-. Ku. Ramteke has also obtained a prize of Rs. 15,000/- in essay competition organized by Maharashtra Government. The students are following the conceptualistic thought of our institute.

Health Empowerment: We specially give attention to the physical and mental health of the students; by following the saying 'health is wealth.' Every year medical check-up is done by Physical Education Department of our institute and guidance about health information is made available to the students by an expert physician. The Home Economics Department of our institute organizes various ventures about women health under 'Healthy Life Style.' Students are introduced about Dietetics through competitions like 'Nutritious Dishes', 'Regional Dishes and Availability of Nutritional Values', under the project 'Diet and Health.' Health awareness is produced through hemoglobin test, sickle cell test organized by National Social Service Unit.

Empowerment of Social Conscious Awareness: In order to develop personality through community-oriented education, the students participate in various activities of extension education. Students get information from Municipal Schools, Backward areas and NSS Adopted Villages about their problems. Students try to maintain their social sense through cleanliness drive, Beti Bachao Abhiyaan, Organ Donation camps, Environment Safety Abhiyaan and many more. By participating in 'Jaagar Janeev Abhiyaan,' approved by Maharashtra Government, our institute has raised sense of social consciousness in the minds of students.

The institute actively participates in the people awareness programs that are leading to the path of women empowerment. The students have assimilated the technique of self-defense with the help of 'Damini Team'. Through Cyber Crime workshops, they are guided to be conscious from the misuse of technology.

Economic Empowerment: Economic self-reliance is a key for women empowerment. Our institute organizes various activities which provoke self-empowerment. To inculcate the value 'Earn and Learn', the Home Economics Department of our institute imparts the practical knowledge through Canteen Project, Anand Mela, Handicrafts Training, Fashion Designing and Food Products. The Music Department always inspires students through certificate courses to develop their art and to be an excellent artist. The institute encourages students to prepare for competitive exams and arranges guidance sessions based on the topic, 'Importance of Arts Faculty in Competitive Exams.' In order to seek opportunity in Government services, the sports students are guided accordingly. Various government schemes are to be introduced to the students to be self-employed.

Empowerment of Various Qualitative Skill Sets: To emerge the hidden talents, the institute organizes various cultural programs, and also motivates students to participate at the University level Youth Festival Competitions. Students enthusiastically participate in producing the Annual Magazine and form the Editorial Board by themselves. Leadership quality, Communicative Competence, and Writing Skills are developed through involvement in various institutional committees such as: NSS Advisory Committee, Library Committee, Annual Cultural Gathering Committee and so on. We believe that the institute is not only the formal centre of passing knowledge but is a student-centric development centre. Hence, our aim is to safeguard the moral values through such education.

1. The thrust area of the institution is Women Empowerment which we achieve in all fields of students' progression. Our following students have obtained meritorious place in the University Merit List:

Sr. No.	Session	Name of Student	Position Secured in University Ranking
1	2012-13	Ku. Aruna Zade	Ist merit (Gold Medalist) in Arts Faculty
2	2014-15	Ku. Samiksha Deotale	VI Merit
3	2014-15	Ku. Devayani Bedekar	III Merit in M.A. (Music)
4	2015-16	Ku. Vaishnavi Dabhekar	Ist merit (Gold Medalist) in Arts Faculty

Women Empowerment is a multi-dimensional process which should enable students to realize their own identity and powers in all spheres of life. As there is no tool for development more effective than the women empowerment, the institute is successfully moving towards upliftment and empowerment of women. Institute is trying hard to provide student the much deserved platform to free themselves from all the bondages and rise above all.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

The purpose of education is to produce ideal persons to face the responsibilities of the future. Knowledge of values, attitude, needs and their ideas will lead students to an awareness of self and others. Thus making their interacting and responses more fruitful. This fact is proved when spontaneous volunteerism is offered by students for all events and in farewell function when students express their gratitude towards institution for nurturing and growing their personality in ethical way.

The institute takes different programs to inculcate moral values enunciated by historical personalities such as Sant Gadge baba, Rashtrasant Tukdoji Maharaj, Dr. Babasaheb Ambedkar, Jyotiba Fule, and Swami Vivekananda. Students and teachers are involved in the workshops organized under NSS and Student Welfare Department.

"KALA KRIDA SANSKRUTIK MAHOTSAV" is the annual cultural event organized by the institute it is an artistic presentation of hidden talent of student. Funfair, dance, skit, plays, KAVI SAMMELAN, vivid competitions (Rangoli, Debate, Dish-decoration, fancy dress, fashion show etc) are the most popular activities of this event. Students voluntarily co-operate in all activities of institution whether it may be cleaning campus, organizing any event or about rules and regulations. Because of that healthy relations are created among all stakeholders and atmosphere of co-ordination prevails.

Concluding Remarks :

The institution is aware of and has a realization of lot of things to be done within the limited set up and resources. The institution will continue its journey and strive hard to achieve the best qualitative outcome. All the staff members work sincerely to fulfill the vision and mission of the institution to make it an ideal institution. All stakeholders are putting their sincere efforts to pave the path of success.